

# Stewart County Board of Commissioners

## Work Session Meeting Minutes

May 1, 2018

4:30PM

A county commissioner Work Session of the Stewart County Board was held on May 1, 2018. The meeting convened at 4:30PM at the Stewart County Courthouse with Chairman Joseph B. Williams presiding.

### Roll Call

#### Commissioners in attendance:

Vice-Chair Arcola Scott

Commissioner Tyrone Nelson

Chairman Joseph Williams

Commissioner Joe Lee Williams

#### Commissioner NOT in attendance:

Commissioner Ernie Brown

#### Other Staff in Attendance:

Jacqueline Sutton Ball (County Clerk)

Matthew "Mac" Moye (County Manager)

### Public Appearance - None

### Reports

- A. EMS Director – Ed Lynch – Reviewed and Discussed
- B. Road Superintendent – Gene Haynes – Reviewed and Discussed
- C. County Manager – Mac Moye – Reviewed and Discussed

### Items discussed:

- A. Personnel policy update (if any)- n/a
- B. SPLOST update
- C. RV Campgrounds discussion
  - a. Trees?
  - b. Sell trailer?
  - c. Rules
- D. Breathing Apparatus resolution
- E. Firefighters' Insurance resolution

Motion was made to adjourn the meeting by Commissioner Joe Lee Williams and seconded by Commissioner Tyrone Nelson. All were in favor and motion carried.

Meeting Adjourned at 5:46PM.

  
Jacqueline Sutton Ball, County Clerk

  
Joseph B. Williams, Chairman

# Stewart County Board of Commissioners

Regular Meeting Minutes

May 8, 2018

4:30PM

A county commissioner regular meeting of the Stewart County Board was held on May 8, 2018. The meeting convened at 4:30PM at the Stewart County Courthouse with Chairman Joseph B. Williams presiding.

## Roll Call

### Commissioners in attendance:

Vice-Chair Arcola Scott, Chairman Joseph Williams, Commissioner Tyrone Nelson, and Commissioner Joe Lee Williams

### Commissioner NOT in attendance:

Commissioner Ernie Brown

### Other Staff in Attendance:

Jacqueline Sutton Ball (County Clerk), Matthew "Mac" Moye (County Manager), and Attorney Bin Minter

A motion was made by Commissioner Joe Lee Williams to approve April 2018 meeting minutes and seconded by Commissioner Tyrone Nelson. All were in favor and motion carried.

## Public Appearance

- A. Laura Schneider – RVRC – Dairy Road Conservation Contract
- B. Becky Gallahan – Code Red Proposal

## Reports

- A. County Manager – Mac Moye – Reviewed and Discussed

## Old Business

- A. Cost of Health Department Needs – Discussed
- B. Personnel Policy updates – Postponed
- C. SPLOST Resolution

## Administrative Matters

- A. Dairy Road conservation Contract – A motion was made by Commissioner Joe Lee Williams to accept the Cooperative Agreement for Implementation of Pataula Creek Watershed Management Plan (HUC 0313000315) on Dairy Road and seconded by Commissioner Tyrone Nelson. All were in favor and motion carried.
- B. Code Red Services – A motion was made by Commissioner Tyrone Nelson to accept the Code Red Proposal for Code Red Services and seconded by Commissioner Joe Lee Williams. All were in favor and motion carried.
- C. A motion was made by Chairman Joseph B. Williams to appoint County Manager Matthew Moye as a contact person for the Department of Revenue Services for refund claims and seconded by Commissioner Tyrone Nelson. All were in favor and motion carried.
- D. A motion was made by Vice Chair Arcola Scott to hire Mary Rushin for the Assistant Clerk's position and seconded by Commissioner Joe Lee Williams. All were in favor and motion carried.
- E. A motion was made by Commissioner Joe Lee Williams to amend the agenda to take up the resolution on breathing apparatus and seconded by Commissioner Tyrone Nelson. All were in favor and motion carried.
- F. A motion was made by Commissioner Joe Lee Williams to approve the resolution for the breathing apparatus and seconded by Commissioner Tyrone Nelson. All were in favor and motion carried.
- G. A motion was made by Commissioner Joe Lee Williams to adopt the resolution authorizing participation in the ACCG-Inter-local Risk Management Agency Supplemental Medical, Accident, and Disability Fund and Terms of Lease Purchase Agreement seconded by Commissioner Tyrone Nelson. All were in favor and the motion carried.

**Commissioner's Comments**

Commissioner Joe Lee Williams - None

Vice Chair Arcola Scott – None

Commissioner Tyrone Nelson – None

Chairman Joseph B. Williams – None

Motion was made to adjourn the meeting by Commissioner Joe Lee Williams and seconded by Commissioner Tyrone Nelson. All were in favor and motion carried.

Meeting Adjourned at 5:46PM.

  
Jacqueline Sutton Ball, County Clerk

  
Joseph B. Williams, Chairman



**RESOLUTION AUTHORIZING PARTICIPATION IN THE  
ACCG - INTERLOCAL RISK MANAGEMENT AGENCY  
SUPPLEMENTAL MEDICAL, ACCIDENT, AND  
DISABILITY FUND**

WHEREAS, Article 9, Section 3, Paragraph 1 of the Constitution of Georgia authorizes counties and other political subdivisions to contract with each other for activities which the contracting parties are authorized by law to undertake; and,

WHEREAS, Chapter 85 of Title 36 of the Official Code of Georgia Annotated authorizes counties to execute intergovernmental contracts to form, and become members of, an interlocal risk management agency for the purpose of sharing the risks of accident, disability, supplemental medical, general liability, motor vehicle liability, property damage, or any combination of such risks with those of other counties; and,

WHEREAS, counties within Georgia have found it increasingly difficult to obtain commercial insurance protection, and have found the costs of such protection often exceed the ability of a county to pay; and,

WHEREAS, counties in Georgia need a stable method for managing their risks to avoid the unpredictable and cyclical nature of the commercial insurance market; and,

WHEREAS, many Georgia counties do not have sufficient resources to self-insure their risks on an individual basis; and,

WHEREAS, through the Association County Commissioners of Georgia, Georgia counties have created an intergovernmental risk management agency so that the Georgia counties may insure and/or self-insure their risks; and,

WHEREAS, the County of Stewart is an existing member of the Association County Commissioners of Georgia – Interlocal Risk Management Agency (hereafter referred to as ACCG-IRMA), an interlocal risk management agency formed pursuant to Chapter 85 of Title 36 of the Official Code of Georgia Annotated, and previously has entered into an intergovernmental contract for the purpose of joining ACCG-IRMA and participating in the ACCG-IRMA Property and Liability Fund; and,

WHEREAS, ACCG-IRMA has also established a Supplemental Medical, Accident, and Disability Fund for the purpose of protecting against certain other liabilities imposed upon Georgia counties by state law; and,

WHEREAS, the governing authority of the County of Stewart finds that it is in the best interest of its citizens to participate in the ACCG-IRMA Supplemental Medical, Accident, and Disability Fund,

NOW THEREFORE, BE IT RESOLVED by the governing authority of the County of Stewart, Georgia:

**SECTION 1**

The governing authority of the County of Stewart hereby authorizes the County to become a participant in the ACCG-IRMA Supplemental Medical, Accident, and Disability Fund for the purpose of providing coverage for those risks imposed upon the County by state law and for which the Supplemental Medical, Accident, and Disability Fund has been established. The County's continuing participation in the ACCG-IRMA Property and Liability Fund is hereby confirmed.

**SECTION 2**

The Chairman of the Board of Commissioners of the County of Stewart (Insert Title of Chief Executive Officer) is authorized to execute on behalf of the County any and all documents necessary and proper to become a participant in the ACCG-IRMA Supplemental Medical, Accident, and Disability Fund.

**SECTION 3**

The powers of ACCG-IRMA, unless the intergovernmental contract and ACCG-IRMA bylaws are amended, shall be limited to those authorized by Chapter 85 of Title 36 of the Official Code of Georgia Annotated, and the related Rules and Regulations of the Commissioner of Insurance of the State of Georgia.

**SECTION 4**

The continuing operations of ACCG-IRMA and the obligation of the County to fully participate in such operations shall be effectuated in accordance with the intergovernmental contract and ACCG-IRMA bylaws.

**SECTION 5**

The County Manager is designated as the County's  
(Insert Title of Designated Person)  
representative to ACCG-IRMA. The County may change its representative by informing ACCG-IRMA of the change in writing.

**SECTION 6**

This resolution shall be effective upon its passage and approval.

Adopted this Eighth day of May 2018.

Joseph B. Williams  
Chairman or Sole Commissioner

County of Stewart

ATTEST:

Stephanie Ball

Clerk of the County of Stewart  
(Imprint County Seal)





# Stewart County Board of Commissioners

Called Meeting Minutes

May 29, 2018

4:30PM

A county commissioner Called Meeting of the Stewart County Board was held on May 29, 2018. The meeting convened at 4:30PM at the Stewart County Courthouse with Chairman Joseph B. Williams presiding.

**Pledge of Allegiance** – in unison by all

## Roll Call

Commissioners in attendance:

Vice-Chair Arcola Scott, Chairman Joseph Williams, Commissioner Tyrone Nelson, and Commissioner Joe Lee Williams

Commissioner NOT in attendance:

Commissioner Ernie Brown

Other Staff in Attendance:

Jacqueline Sutton Ball (County Clerk) and Matthew "Mac" Moye (County Manager)

**Public Appearance** - Randy Everett, Agent for Denham, Edwards, and Foshee Insurance – Annual Benefit Renewal Options for Blue Cross/Blue Shield

## Administrative Matters

A motion was made by Commissioner Joe Lee Williams to continue with our current plan and seconded by Vice Chair Arcola Scott. All were in favor and motion carried. Open enrollment will be held before June 15, 2018.

## Commissioners' Comments:

*Vice Chair Arcola Scott – None*

*Commissioner Tyrone Nelson – None*

*Commissioner Joe Lee Williams - None*

*Chairman Joseph B. Williams – None*

Motion was made to adjourn the meeting by Commissioner Tyrone Nelson and seconded by Commissioner Joe Lee Williams. All were in favor and motion carried.

Meeting Adjourned at 4:50PM.

  
Jacqueline Sutton Ball, County Clerk

  
Joseph B. Williams, Chairman

**NOTE: THE FOLLOWING RESOLUTION IS INTENDED AS A  
SAMPLE RESOLUTION OF ADOPTION FOR THE PLAN  
SPONSOR'S BUSINESS RECORDS. THE PLAN SPONSOR IS  
FREE TO REMOVE, CHANGE OR OTHERWISE AMEND THE  
LANGUAGE IN THIS DOCUMENT TO SUIT ITS PARTICULAR  
CIRCUMSTANCES.**



**RESOLUTION OF THE STEWART COUNTY COMMISSIONS BOARD OF DIRECTORS FOR THE  
ADOPTION OF THE STEWART COUNTY COMMISSIONS CAFETERIA PLAN**

On this date, the Stewart County Commissions Board of Directors did meet to discuss the implementation of Stewart County Commissions Flexible Benefits Plan to be effective, 7/1/2018. Let it be known that the following resolutions were duly adopted by the Stewart County Commissions Board of Directors and that such resolutions have not been modified or rescinded as of the date hereof;

RESOLVED, that the form of Cafeteria Plan, as authorized under Section 125 of the Internal Revenue Code of 1986, presented to this meeting is hereby adopted and approved and that the proper officers of the Employer are hereby authorized and directed to execute and deliver to the Plan Administrator one or more copies of the Plan.

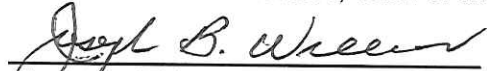
RESOLVED, that the Plan Year shall be for a period beginning on 7/1/2018 and ending 6/30/2019.

RESOLVED, that the Employer shall contribute to the Plan amounts sufficient to meet its obligation under the Cafeteria Plan, in accordance with the terms of the Plan Document and shall notify the Plan Administrator to which periods said contributions shall be applied.

RESOLVED, that the proper officers of the Employer shall act as soon as possible to notify employees of the adoption of the Cafeteria Plan by delivering to each Employee a copy of the Summary Plan Description presented to this meeting, which form is hereby approved.

The undersigned certifies that attached hereto as Exhibits A and B respectively are true copies of the Plan Document, and Summary Plan Description for Stewart County Commissions's Flexible Benefits Plan approved and adopted in the foregoing resolutions.

The undersigned further certifies and attests that the above resolutions were made with the consent of the full Board of Directors, each of whom were in attendance on this date:



Signature/Title



Date