

# Stewart County Board of Commissioners

## Workshop Meeting Minutes

October 2, 2018

4:30PM

A county commissioner workshop meeting of the Stewart County Board was held on October 2, 2018. The meeting convened at 4:30PM at the Stewart County Courthouse with Chairman Joseph B. Williams presiding.

### Roll Call

#### Commissioners in attendance:

Vice-Chair Arcola Scott, Chairman Joseph Williams, Commissioner Tyrone Nelson and Commissioner Joe Lee Williams

#### Commissioner NOT in attendance:

Commissioner Ernie Brown

#### Other Staff in Attendance:

Jacqueline Sutton Ball (County Clerk) and Matthew "Mac" Moye (County Manager)

### Public Appearance

Kenny Davis/Flint Construction – John Deere Motor Grader Bid – I do not have any prices at this time. Chairman stated that we will need a purchase and lease price for a 5-year term. The road superintendent will review prices and equipment to determine what the road department needs. The G-Grader is totally new and upgraded. All problems have been addressed with the Mr. Haynes (Road Superintendent). John Deere has no purchase agreement. We can include a maintenance plan if needed.

### Reports

#### A. County Manager (Mac Moye)

1. **Brooklyn Pipe Extension.** Chairman Williams and I are meeting with DOT supervisor JD Abercrombie tomorrow morning, and Paul Rakel.
2. **Stewart County Community Summit.** There were about 120 attendees. The next step will be to convene community meetings around each of the four major topics of Health and Safety, Recreation, Tourism and Economic Development and Education. **West Central Georgia Health District** area health district wants to monitor our progress for a formal study.
3. **CDBG Award.** Commissioner Joe Lee Williams and I will attend the awards dinner on Oct. 10.
4. **Crisp County SWM Increase.** We can expect our fees for solid waste management to increase by 2.7% as of January 1, 2019.
5. **ACCG Local Gov't Federal Advocacy Forum.** You are invited to attend on November 1 in Macon from 1- 4 pm. Registration is required.
6. **2019 LMIG.** Chairman Williams asked Engineer Paul Rakel to rank (traffic pressure, citizens impacted, and road condition) of several local road projects to give us an empirical way to judge how to use the 2019 LMIG funds of \$323,062.01. (We will be required a 10% match.)
7. **Code Enforcement Conference.** Al Brinson (Maintenance) and I attended the Georgia Association of Code Enforcement (GACE) Fall Conference last week.
8. **Levy on Land.** Following the donation of the Mathis House property from the Sheriff to the Commission, we didn't get the property put into the Commission's name. Therefore, we'll have to pay the tax bill to avoid a tax sale. This amounts to \$389.62, which, of course, comes back to the Commission.
9. **2019 SPLOST Educational Campaign.** I will be preparing some educational information to publish concerning the upcoming SPLOST vote.

10. **Idealist Ventures.** County Attorney Bin Minter's wife, Lauren Minter, has graciously volunteered to do some design work suggestions for us to consider as a way to build her client list for her new business. The initial project will be a design for the Community Group's effort to do entranceway beautification. She will also work on a re-design of our corporate seal, which is now obsolete, because it contains Westville as a component.
11. **Code Red.** We are now beginning to work with Onsolve to get people listed with Code Red.
12. **Safety Coordinator Training.** I completed this annual training on August 28.
13. **EMS Building.** We have postponed the EMS building bid date until we can present an architectural drawing. I have contacted 3 architects including Mr. Stankus in Richland, GA. Commissioner Williams – We have not been moving forward with this project. We really need to move forward. We at least need to get a drawing and utilize our resources. We may not have the money now but we can make any efforts to borrow, etc. If we want this building we need to start on it.
14. **L4GA "Get Lit!" Campaign.** I attended the campaign kick-off. The Board of Education is promoting that each family should read together for twenty minutes after supper.
15. **Maintenance Report.** Al Brinson did the following work for the Commission: installed two hand-dryers at the health department; but a new lock on the ladies' restroom; replace light bulbs at the health department inside and out; replaced two security lights at the health department; braced the handrail at the health department; installed new window casings, painted window trim, and washed exterior windows at the health department; re-screened the windows at the health department; worked on the wall in the elections office; worked on the sump in the basement of the courthouse; repaired the shower at the MR Center; and attended the code enforcement conference at Callaway.

B. EMS Director – Ed Lynch

1. **Jennifer Jill Walker's Resignation** – Jill Walker has resigned from her position. We are going to have to hire someone immediately for full-time. We need to also review the budget. Vice Chair Scott – If we want good qualified people, we need to pay them. County Manager – Ed needs to make a recommendation to the commission as a department head.
2. **Trailer Quotes** – Trailer quotes were distributed to Commissioners for review. Of all quotes submitted, Ed Lynch would like to accept the quote from RKO Enterprise for \$4,270.00 with removable trailer and get the trailer from Chattahoochee Trailer for \$2,200.
3. **Volunteer Fire Fighters** – Omaha is my best group. The others are not hiring. We have one prospect in Louvale and Brooklyn, but we had to shut down the station. Have you considered hiring full-time or utilizing the road department? There is a 400 hour training required that has to be completed first. County Manager – We can consider paying them to take the training as an incentive. Chairman – We need to hire someone and put something in the budget. Ed will need to bring something in for review on the firefighters.

C. Eugene Haynes – Road Superintendent

1. We have slowed down on cutting the grass on the roads because we have been doing some maintenance.
2. We will request more money in the budget for spraying. There is a product that can be used to slow down the growth of the grass. Chairman Williams – Please do a comparison and let us know your recommendation.

Items to be discussed

- A. **Proposed Intergovernmental Agreement between the Commission and the Board of Education (The Old Stewart-Quitman High School)**
  1. They are auctioning off 20 rooms.
  2. They want to keep the superintendent's office.
  3. They will donate the school to the county for \$10.
  4. Hon. Gerald Greene and Congressman Sanford Bishop informed us that there should grant money available to go towards the building.
- B. **2018 CDBG** – This grant has been approved. An intergovernmental agreement will be sent to our attorney.
- C. **2019 LMIG USE** – We have been considering some roads for the project:

1. Continuation of current project on Trotman Road
  2. Sundown Road near Webster County
  3. Engineer Raket will study priority
- D. **Proposed 2019 SPLOST** – Advertising will be done for informational purposed for the community.
- E. **ACCG Health & Well-Being Grant** – The grant amount has doubled from \$500 to \$1000.
- F. **2019 Budget** – Budget Workshop on November 6, 2018. Have all departments to submit their proposed 2019 budget request to the Clerk as soon as possible.
- G. **National Head Start Proclamation** – Proclamation will be read and voted on in October 9, 2018 regular meeting.
- H. **Assistance Offered for Idealist Ventures** - Discussed
- I. **Stewart County Economic Development Authority Board (Bill Minick)** – Will vote on in October 9, 2018 regular meeting.
- J. **EMS Building Update** – Discussed in County Manager’s Report (See Notes Above)
- K. **Paul Stephens Road Access/Apron Design** - Meeting with engineer tomorrow (10/3/2018)

### **Commissioner’s Comments**

Commissioner Joe Lee Williams – None

Vice Chair Arcola Scott – I don’t like not being able to get emails to my Yahoo account. Please fix this problem. We need to take one of our work sessions to do the budget review. I would like to suggest the November 2018 work session.

Commissioner Tyrone Nelson – We keep talking about spending all this money on extra employees and salaries, etc.

Where are we going to get it from? Vice Chair Scott – Sometimes we just have to say “no”. County Manager – The new pipeline project may generate additional funds.

Chairman Joseph Williams – None

Edward Lynch (EMS Director) stated that he forget to inform us that, “Senator Sims called about a 2003 ambulance that a non-profit organization wanted to donate to us. It is going to cause us a lot of money to go to Laredo, Texas and pick it up. We will not accept the offer because we cannot afford the travel expenses of and 22 hour drive to pick it up.

Motion was made to adjourn the meeting by Commissioner Tyrone Nelson seconded by Vice Chair Arcola Scott. All were in favor and motion carried.

Meeting Adjourned at 6:20PM.

  
Jacqueline Sutton Ball, County Clerk

  
Joseph B. Williams, Chairman

# Stewart County Board of Commissioners

## Regular Meeting Minutes

October 9, 2018

4:30PM

A county commissioner regular meeting of the Stewart County Board was held on October 9, 2018. The meeting convened at 4:30PM at the Stewart County Courthouse with Chairman Joseph B. Williams presiding.

**Pledge of Allegiance** – in Unison

### Roll Call

Commissioners in attendance:

Vice-Chair Arcola Scott, Chairman Joseph Williams, Commissioner Tyrone Nelson and Commissioner Joe Lee Williams

Commissioner NOT in attendance:

Commissioner Ernie Brown

Other Staff in Attendance:

Jacqueline Sutton Ball (County Clerk), Matthew “Mac” Moye (County Manager), and Attorney Josh McKoon

### Meeting Minutes

A motion was made by Vice Chair Arcola Scott to approve September 2018 meeting minutes and seconded by Commissioner Tyrone Nelson. All were in favor and motion carried.

### Public Appearance

Catherine Thomas/Tracy Belt (National Head Start Awareness Proclamation) – Tracy Belt with Enrichment Services Program, Inc. requesting for a Proclamation for the National Head Start Awareness Month. October is the designated month across the Nation to highlight and recognized Head Start Programs. We are requesting to receive a Proclamation in the month of October from your County.

### Reports

#### A. County Manager (Mac Moye)

- **Citizen Complaint** – There was a citizen’s complaint about Paul Stephens Road with such a small apron. Information has been completed and sent to DOT
- **Stewart County Community Group** – The 2018 Community Group Summit turned out really good. October 16, will be the follow-up meeting for phase 2 to get the four committees.
- **CDBG Award** – Commission Joe Lee Williams and I are scheduled to attend the awards dinner on October 10, 2018 but are not sure if we are going due to Hurricane Michael.
- **ACCG Local Government Federal Advocacy Forum** – If anyone is interested in attending, please let us know.
- **2019 LMIG** – Plans are being made for utilization of 2019 LMIG funds of \$323,062.
- **Code Red** – We are now beginning to work with Onsolve to get people listed with Code Red to implement after the storm.
- **EMS Building** – Roman Stankus was contacted and he will provide us with an initial drawing and prices.
- **Red Hill Road** – DOT has been asked to put a turn lane on Red Hill Road where you turn right on Highway 520 towards Cusseta and Columbus.
- **Rural Prosperity Conference** – County Manger attended this conference. There was some real good study areas/discussions and County Manager will report on it in the future.
- **Chattahoochee Valley Regional Library Service** – Chattahoochee Valley Library services this area through Parks Memorial Library in Richland. They are asking for an annual appropriation of \$13,720 for FY2019.

- **The Corps of Engineers and Rood Creek Park** – It is time for us to start picking up trash at Rood Creek Park. We have the MOUs.
- **Tropical Storm/Hurricane Michael** – We are expecting wind gusts of 50-70 miles per hour in Stewart County. We are currently preparing and the Road Department is on call.
- **Short Calendar:**
  - October 10-11 – DCA Fall Conference – Mac will attend.
  - October 10 – DCA Awards Dinner – Commissioner Williams and County Manager scheduled to attend.
  - October 25 – Golden Triangle Meeting – Chairman Williams and County Manager scheduled to attend.
  - November 1 – ACCG Local Government Federal Advocacy Forum
  - November 2 – Free Health and Wellness Fair from 8am-10pm
  - November 6 – Election Day (Votes on SPLOST 2019 & Amendment 3)
  - November 6 – Budget Work Session: Suggestion was made to have a called meeting in October. Commissioner Williams stated that it probably necessary to have the called meeting the end of this month and Chairman Williams agreed.
- **Other Comments** – For the apron for Paul Stephens Road in Brooklyn is an expensive operation. The State is trying to see if they can up on our LMIG money. We are asking the state to assist with the funds for Red Hill Road. Commissioner Williams – I don't think they're going to do it. Is there a lot of traffic turning off on that road? There are dangerous spots on all roads. Chairman Williams – We tie into that road. Vice Chair Scott – Since it's a state road, why don't we let the state do their study first and then we can review their report.

#### Old Business

- B. **New EMS Building** – Discussed in previous section
- C. **Stewart County Economic Development Authority** – a request was made for Bill Minick as a Board Member
- D. **SPLOST 2019** – This item will be on the November 2018 Ballot for renewal. We are excluding the courthouse/sheriff renovation and adding recreation.

#### New Business

- A. **Lower Chattahoochee River Transit Authority Board** – Chairman Joseph Williams and Mr. Jimmy Lee are eligible for re-nomination on the board.

#### Administrative Matters

- A. A motion was made to accept the National Head Start Proclamation by Commissioner Joe Lee Williams and seconded by Vice Chair Arcola Scott. All were in favor and motion carried.
- B. A motion was made to appoint Mr. Bill Minick as a board member for the Stewart County Economic Development Authority by Commissioner Joe Lee Williams and seconded by Vice Chair Arcola Scott. All were in favor and motion carried.
- C. A motion was made to start the cleanup process at Rood Creek Park by Commissioner Joe Lee Williams and seconded by Vice Chair Arcola Scott. All were in favor and motion carried.
- D. A motion was made to re-nominate and appoint Chairman Joseph Williams and Mr. Jimmy Lee to the Chattahoochee River Transit Authority Board by Commissioner Joe Lee Williams and seconded by Commissioner Tyrone Nelson. All were in favor and motion carried.

#### Executive Meeting – N/A

#### Commissioner's Comments

- **Commissioner Tyrone Nelson** – I would like to suggest that during the 2018 Fair on the Square event, we get a bouncy house for the kids and charge a \$1.00 for each child to jump to raise money for the community group.
  - Commissioner Joe Lee Williams – Isn't there some type of liability for renting those bouncy houses. Why don't we just ask the community group to do sponsors? We can ask businesses to fund, etc.
  - Attorney Josh McKoon – Yes there is a liability.
- **Vice Chair Arcola Scott** – Have you all (community group) done the entrance signs yet?

- County Manager – Attorney Bin Minter’s wife started a new business. She has agreed to offer services to help us come up with ideas for signs, etc. In return she can build clientele for her new business.
- **Commissioner Joe Lee Williams** – In order to prepare for Hurricane Michael, has the EMS Department checked on the chain saws, etc? Do we have a refuge plan for the people?
  - County Manager – No. I will talk with EMS Director and see what plans they have in place. The new school was in the discussion for a place of refuge from the storm.
  - County Manager – The old Stewart Quitman High School Gym is good condition for this type of situation also. I’m not sure if a generation is available or not. The courthouse and other county buildings has declared to be closed at 12 O’clock noon tomorrow.
- **Chairman Joseph Williams** – None

Motion was made to adjourn the meeting by Commissioner Joe Lee Williams and seconded by Commissioner Tyrone Nelson. All were in favor and motion carried.

Meeting Adjourned at 5:08PM.

  
Jacqueline Sutton Ball, County Clerk

  
Joseph B. Williams, Chairman

# Stewart County Board of Commissioners

Called Meeting Minutes

October 30, 2018

4:30PM

A county commissioner called meeting of the Stewart County Board was held on October 30, 2018. The meeting convened at 4:30PM at the Stewart County Courthouse with Chairman Joseph B. Williams presiding.

## Roll Call

### Commissioners in attendance:

Vice-Chair Arcola Scott, Chairman Joseph Williams, Commissioner Tyrone Nelson and Commissioner Joe Lee Williams

### Commissioner NOT in attendance:

Commissioner Ernie Brown

### Other Staff in Attendance:

Jacqueline Sutton Ball (County Clerk) and Matthew "Mac" Moye (County Manager)

## Public Appearance

Liz Singley – Cooperative Extension Agent – Reviewed Cooperative Extension's 2019 budget requests.

## Discussion

### A. 2019 Budget Request

- The 2019 Budget proposals were discussed and reviewed.

## Commissioner's Comments

Commissioner Joe Lee Williams – We need to revisit 2019 Budget request for Maintenance position at next scheduled budget meeting on Tuesday, November 6, 2018.

Commissioner Tyrone Nelson - None

Vice Chair Arcola Scott – None

Chairman Joseph Williams – None

Motion was made to adjourn the meeting by Commissioner Joe Lee Williams and seconded by Vice Chair Arcola Scott. All were in favor and motion carried.

Meeting Adjourned at 5:33PM.

  
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Jacqueline Sutton Ball, County Clerk

  
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Joseph B. Williams, Chairman