

1764 Broad St., Lumpkin, GA 31815  
Office: 229.838.6769  
Fax: 229-838-9856  
Email: info@stewartcountyga.gov



**– FACILITY RENTAL AGREEMENT –  
WIMS CENTER**

PLEASE NOTE: Total rental fees should be paid three (3) days prior to your scheduled event.

**RENTER:**

Contact Name: \_\_\_\_\_ Address: \_\_\_\_\_

Organization: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

PURPOSE/ACTIVITY: \_\_\_\_\_

REQUESTED DATE: \_\_\_\_\_

START TIME: \_\_\_\_:\_\_\_\_ AM/PM

EXPECTED NUMBER OF ATTENDEES: \_\_\_\_\_

END TIME: \_\_\_\_:\_\_\_\_ AM/PM

REQUESTED AREA(S) (Circle All that Apply): Auditorium / Gymnasium

**RENTER AGREES TO THE FOLLOWING TERMS AND CONDITIONS:**

1. The government of Stewart County, Georgia, the Stewart County Board of Commissioners (the "County"), owns the Wims Center located at 7062 Green Grove Rd. in Lumpkin, Georgia 31815 (the "Facility").
2. Renter agrees to pay the following fees for renting any area of the Facility at least three (3) business days before the scheduled event. Rental fees are for use of facility for a maximum of 8 hours:
 

|                 |   |                             |
|-----------------|---|-----------------------------|
| <b>\$500.00</b> | - | <b>Auditorium</b>           |
| <b>\$600.00</b> | - | <b>Gymnasium</b>            |
| <b>\$200.00</b> | - | <b>Each Additional Area</b> |
3. Renter acknowledges that a representative of the County shall be present at Renter's event and agrees to comply with all directions of the County representative.

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5. Renter agrees to use the Facility in a safe manner and in compliance with all applicable federal, state, and local laws, rules, and regulations.
6. Renter understands that the Facility is rented "as is." The County makes no representations or guarantees to make any changes, preparations, or upgrades to the requested rental area. Renter agrees that no alterations, additions or improvements to any part of the Facility shall be made without prior consent by the County.
7. Renter is responsible for making sure that all pavilions, surrounding areas, and facilities are cleaned and cleared of trash after each day of the event.
8. The County reserves the right to reject Renter's application and/or cancel any scheduled event for any reason. In such case will refund to Renter any fees paid. **However, any violation of this Agreement or of the attached Facility Rental Policy by Renter will entitle the County to terminate this Agreement with no refund of Rental fees.**
9. Renter shall be responsible for any damage or injury to the facilities during Renter's event.
10. **Renter releases the county from any and all liability for personal injuries and/or property damage arising during renter's use of the subject facilities. Renter agrees to indemnify and hold the county and its personnel harmless from all claims or demands of every kind and character arising out of or in connection with any injury or damage to person or property in any way originating from or connected with Renter's use of the subject facilities or the actions of its invitees.**

As authorized representative for Renter, I represent that Renter has read, understands, and will fully comply with the terms of this Agreement and the attached Rental Policy.

Signature of Renter:

\_\_\_\_\_

Date: \_\_\_\_\_

Accepted by County:

\_\_\_\_\_

Date: \_\_\_\_\_

STEWART COUNTY

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Date Application Submitted: \_\_\_\_/\_\_\_\_/\_\_\_\_

OFFICE USE ONLY:

Rental Fee: \$500.00 Auditorium  
\$600.00 Gym  
\$200.00 Each Additional Area

**TOTAL** \$\_\_\_\_.00

Check #: \_\_\_\_\_

Cash: \_\_\_\_\_