

Stewart County Board of Commissioners

Workshop Meeting Minutes

December 3, 2019

4:30PM

A county commissioner workshop meeting of the Stewart County Board was held on December 3, 2019. The meeting convened at 4:30PM at the Stewart County Courthouse with Chairman Joseph B. Williams presiding.

Roll Call - All commissioners were present (Chairman Joseph Williams, Vice-Chair Arcola Scott, Commissioner Tyrone Nelson, and Commissioner Joe Lee Williams), except Commissioner Ernie Brown.

Other Staff in Attendance: Jacqueline Sutton Ball (County Clerk) and Matthew "Mac" Moye (County Manager)

Commissioner Joe Lee Williams moved to amend the agenda by adding letter "D" to "Public Appearance" section to include Susan Broussard and seconded by Commissioner Tyrone Nelson. All were in favor and motion carried.

Public Appearance

- A. Kimmie Glover – Liberty National Representative – Discussed Supplemental Plan Enrollment for Employees
- B. Angie Carter – Survival Flight – Discussed Survival Flight Membership for Employees
- C. Auditor Bill Krenson – 2018 Audit Report Discussed and Completed
- D. Susan Broussard – Discussed Transition Process from RDA Program to Quick Books

Reports

- A. Road Superintendent - Eugene Haynes – Discussed and Reviewed
- B. EMS Director – Ed Lynch – Discussed and Reviewed
- C. County Manager - Mac Moye – Discussed and Reviewed

Items Discussed

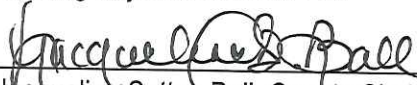
- A. Firefighter Salaries – Discussed all Firefighters to be paid through the payroll process
- B. Audit Progress – Discussed/Reviewed
- C. 2020 Budget Progress – Discussed
- D. 2019 Budget Amendments – Discussed
- E. 2020 Budget Amendments – Discussed
- F. EMS Building – Amendments – Discussed
- G. SQHS Building – Discussed
- H. County Attorney Rates - Proposed rates will increase by \$10 an hour
- I. Other Topics Discussed – Weekly Payroll, Mandatory Direct Deposits, etc.

Commissioner's Comments

- Commissioner Joe Lee Williams – The courthouse decorations are really nice.
- Vice Chair Arcola Scott – None
- Commissioner Tyrone Nelson – None
- Chairman Joseph B. Williams – None

Commissioner Joe Lee Williams moved to adjourn and Commissioner Tyrone Nelson seconded. All were in favor and motion carried.

Meeting Adjourned at 6:07PM.


Jacqueline Sutton Ball, County Clerk


Joseph B. Williams, Chairman

Stewart County Board of Commissioners

Regular Meeting Minutes
December 10, 2019 – 4:30PM

The Stewart County Commission held a regular meeting on December 10, 2019. The meeting convened at 4:30PM at the Stewart County Courthouse with Chairman Joseph B. Williams presiding.

Pledge of Allegiance – in unison

Roll Call – All commissioners were present (Chairman Joseph B. Williams, Vice Chair Arcola Scott, Commissioner Tyrone Nelson and Commissioner Joe Lee Williams were present), except Commissioner Ernie Brown.

Other Staff in Attendance: Attorney Binford Minter, Jacqueline Sutton Ball (County Clerk), and Matthew “Mac” Moye (County Manager)

Reading and Approval of Minutes

Commissioner Joe Lee Williams moved to approve all minutes for November 2019 meetings and seconded by Vice Chair Arcola Scott. All were in favor and motion carried.

Reports

- A. County Manager's Report – Reviewed and Discussed.

Old Business

- A. SQHS Building – Ongoing Process – Lawyer will generate contract for building usage.
- B. 2020 Expenditure and Income Budget – Vice Chair Arcola Scott moved to approved 2020 Expenditure and Income Budget for \$4,614,543.82 and seconded by Commissioner Tyrone Nelson. All were in favor and motion carried.
- C. 2019 Budget Line Adjustments – Vice Chair Arcola Scott moved to approve the resolution of the Stewart County Board of Commissioners to amend the budget adopted for the fiscal year beginning January 1, 2019 and ending December 31, 2019 and seconded by Commissioner Joe Lee Williams. All were in favor and motion carried.
- D. 2019 Income Budget – Vice Chair Arcola Scott moved to approve the resolution of the Stewart County Board of Commissioners providing for a budget for the fiscal year beginning January 1, 2020 and repealing all resolutions in conflict with this resolution and seconded by Commissioner Tyrone Nelson. All were in favor and motion carried.
- E. EMS Building – In Progress/Ongoing
- F. Dumpster Diving Ordinance – During the November 12, 2019 workshop Attorney Minter shared *Article II. Waste Management and Litter Control* sec.30-43. *Prohibited Acts (7)* as stated, “*Scavenging*. No person other than the owner thereof shall disturb or interfere with any container used for the purpose of storing refuse pending its collection, or remove any contents therefrom, or remove such container from its location.” This code can be used to address any dumpster diving issues. Therefore, a resolution is not needed because this action is already deemed a misdemeanor.
- G. Survival Flight – Will be discussed on agenda in January 2020 meeting.
- H. Fire Engine for EMS Department – Commissioner Joe Lee Williams moved to approve the purchase of a new EMS fire engine from Pacolet District Fire Department for \$45,000 from the 2019 Budget and seconded by Commissioner Tyrone Nelson. All were in favor and motion carried.
- I. Revised Personnel Policy – Vice Chair Arcola Scott moved to approve the newly revised Personnel Policy and seconded by Commissioner Tyrone Nelson. All were in favor and motion carried.
- J. Contracting Dumpster Pad - Commissioner Joe Lee Williams moved to approve the Contract for Dumpster Pad and seconded by Commissioner Tyrone Nelson. All were in favor and motion carried.
- K. QuickBooks – Commissioner Joe Lee Williams moved to approve the purchase and use of the QuickBooks Software Program from 2019 going forward and seconded by Commissioner Tyrone Nelson. All were in favor and motion carried.

- L. Transition from a "Bi-Weekly" to a "Weekly" payroll cycle – An ongoing process to be discussed further.
- M. Add \$1,575.55 to the Juvenile Court for 2020 Budget – Commissioner Joe Lee Williams moved to make adjustments and move money around to add \$1,575.55 to the 2020 Budget for the Juvenile Court without effecting the bottom line figure of already approved 2020 Budget and seconded by Commissioner Tyrone Nelson. All were in favor and motion carried.
- N. Adoption of 2020 Holiday and Meeting Calendar – Commissioner Joe Lee Williams moved to adopt the 2020 Holiday and Meeting Calendar and seconded by Commissioner Tyrone Nelson. All were in favor and motion carried.

Commissioner's Comments

Chairman Joseph Williams – Merry Christmas and Holidays to everyone and thanks to Joy and Richard Flatt for the heartwarming gift to the commissioners.

Commissioner Joe Lee Williams – I would like to remind everyone of our Christmas Party to be held this Friday at 12:00 noon in the court room. Also, have we made any adjustment to pay funds out of the "Codification Fund" yet? Merry Christmas and Happy New Year to everyone. Thanks Mr. Richard and Joy Flatt for the nice Christmas gift.

Vice Chair Arcola Scott – Merry Christmas and Happy Holidays! Thanks to the Flatts for the Christmas gift.

Commissioner Tyrone Nelson – Merry Christmas and Happy Holidays to all. Thank you for the Gift Mr. Richard and Joy Flatt.

Audience Comments:

- Why is it taking so long to get the architect designs and everything going for the EMS Building in over here and in Omaha? **We are waiting to schedule meeting, etc.**
- Why do yall scrape certain roads and not mine? Mine has only been scraped twice this year? **Call the road department when your road needs to be scrapped. If your road is still not done, contact your commissioner and inform her. She will follow up with the road department.**

Commissioner Joe Lee Williams moved for adjournment and Commissioner Tyrone Nelson seconded. All were in favor and motion carried.

Meeting Adjourned at 5:47 PM.


Jacqueline Sutton Ball, County Clerk


Joseph B. Williams, Chairman