

Stewart County Board of Commissioners

Regular Meeting Minutes
December 12, 2023 – 4:30 PM

The Stewart County Board of Commissioners held a Regular Meeting on December 12, 2023. The meeting convened at 4:30 PM at the Stewart County Courthouse with Chairman Joseph B. Williams presiding.

Pledge of Allegiance – In unison

Roll Call

Commissioners in attendance:

Chairman Joseph B. Williams
Vice-Chair Arcola Scott
Commissioner Joe Lee William
Commissioner Tyrone Nelson
Commissioner Thomas Mayo

Other Staff in Attendance:

Mac Moye, County Manager
Bin Minter, County Attorney
Carole Stewart, County Clerk

Reading and Approval of Minutes – Vice-Chair Arcola Scott moved to approve November 14, 2023 Regular Session minutes; seconded by Commissioner Tyrone Nelson. All voted in favor and motion carried.

Public Appearance:

A. Doug Redding did not appear.

Administrative Matters

- A. **2024 Budget** – Commissioner Joe Lee Williams moved to approve the 2024 Budget for \$6,090,046.34; seconded by Commissioner Tyrone Nelson. All voted in favor and motion carried.
- B. **2024 Holiday Schedule** – Vice Chair Arcola Scott moved to approve the 2024 Holiday schedule; seconded by Commissioner Tyrone Nelson. All voted in favor and motion carried.
- C. **2024 Commissioner Workshop and Meeting Schedule** – Vice Chair Arcola Scott moved to approve the 2024 Commissioner Workshop and Meeting Schedule; seconded by Commissioner Joe Lee Williams. All voted in favor and motion carried.
- D. **Stewart County Language Access Plan** – Commissioner Tyrone Nelson moved to accept the Stewart County Access Plan; seconded by Commissioner Tom Mayo. All voted in favor and motion carried.
- E. **Health Insurance Reimbursement** – Commissioner Tom Mayo moved to disburse check from the health insurance reimbursement to the 34 participating employees; seconded by Vice Chair Arcola Scott. All voted in favor and motion carried.

Reports:

- A. **Financial Report** – financial reports for November 2023 provided and reviewed.
- B. **Road Superintendent** - The November 2023 report on the Road Department was provided. Vice Chair commented that if the Road Department is scheduled to perform work duties for the County, they are to perform those duties first before any other assigned activity.
- C. **Public Safety Director** – Assistant EMS Chief Adam Griggs presented the November 2023 EMS report.
- D. **County Attorney** – County Attorney Bin Minter provided a report on legal topic pertinent to the county for the commission to review.
Commissioner Joe Lee Williams moved to create a committee of Chairman Joseph B. Williams, Vice Chair Arcola Scott, and County Manager Mac Moye to approve audit by year end; seconded by Commissioner Tom Mayo. All voted in favor and motion carried.
Commissioner Joe Lee Williams moved to give county employees not enrolled in the county health insurance a payment of \$100 + any tax amount pending the number of employees affected; seconded by Vice Chair Arcola Scott. All were in favor and motion carried.
- E. **County Manager** – Mac Moye provided his report on topics pertinent to the county for November 14, 2023 – December 12, 2023.

Old Business: none

New Business:

- A. **Election Board New Hire** – Chairman Joseph B. Williams moved to approve the Election Board hire of Calin White at hourly rate of \$15; seconded by Commissioner Joe Lee Williams. All were in favor and motion carried.
- B. **Stewart County Board of Family and Children Services Vacancy** – Topic tabled until January 2024 meeting.

Executive Session – Vice Chair Arcola Scott motioned to go into Executive Session to discuss personnel, seconded by Commissioner Tyrone Nelson. Commissioner Joe Lee Williams asked to be excused. All voted in favor and motion carried. Commissioners entered into Executive Session at 5:03 PM.

Commissioner Tom Mayo motioned to close the executive session at 5:25 PM; seconded by Commissioner Tyrone Nelson. All were in favor and the motion was carried. No action was taken.

Vice Chair Arcola Scott moved to reconvene the regular meeting at 5:26 PM; seconded by Commissioner Tyrone Nelson. All were in favor and motion carried.

Commissioners' Comments:

Commissioner Thomas Mayo – none


Commissioner Tyrone Nelson – Merry Christmas and Happy New Year

Vice Chair Arcola Scott – Merry Christmas and Happy New Year, too. Look forward to 2024. It has been a pleasure to serve the County this year. Thank you to the folks in the office for the outstanding job they have done.

Chairman Joseph B. Williams – I appreciate the support from the Board; we've done a great job. Merry Christmas!

Vice Chair Arcola Scott moved to adjourn the meeting; seconded by Commissioner Tom Mayo. All voted in favor and the motion carried.

Meeting adjourned at 5:31 PM.


Carole Stewart, County Clerk


Joseph B. Williams, Chairman